



"Opening doors to the future"

**Governors' Annual Report to Parents
2022/2023**

This report is intended to inform you of the steps taken by the Governing Body in the discharge of its functions since the last report to parents.

Vision, Aims and Values

Our Vision

‘Opening doors to the future’

Our Mission Statement

In Greenfield we aim to create a strong sense of belonging within our pupils that extends to our families and local community. We will share in each other's successes and support each other in our aspirations to achieve. Together we will nurture confident, happy and independent pupils who show positive Greenfield values as they continue their journeys into the future.





Aims

- To develop pupils' communication skills
- To use technology to impact positively upon quality of life
- To develop pupils' independence and ability to communicate their choices
- To inspire a love for learning
- To provide a meaningful curriculum for all
- For pupils to value themselves and others
- To try new things and overcome challenges
- To foster a sense of belonging to a community
- For pupils to develop an increasing understanding of their role and responsibilities in life
- To respect the needs and rights of others as a member of our community

We Value

- Communication
- Kindness
- Creativity
- Respect
- Well-being
- Effort

Our vision and values have been developed using the [UN Convention on the Rights of the Child \(UNCRC\)](#) as our guide, to create a safe and inspiring place to learn, where children are respected, their talents are nurtured and they are able to thrive. Our vision and values also compliment the 'Four Purposes of Learning' which underpin Curriculum for Wales. The Four Purposes are the shared vision and aspiration for every child and young person in Wales and support our pupils to become;

Ambitious Capable Learners 	Healthy Confident Individuals 	Enterprising Creative Contributors 	Ethical Informed Citizens 
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Members of the Governing Body

GOVERNOR	NAME	TERM OF OFFICE
Community Governor (1)	Mrs Ann Jones	08/03/2027
Community Governor (2)	Mr Gareth Handy	08/03/2027
Community Governor (3)	Mrs Katie Kennedy	08/11/2027
Headteacher	Mrs Rhiannon Stephens Davies	N/A
LA Governor (1)	Mr Dan Bufton	04/02/2024
LA Governor (2)	Councillor Malcolm Colbran	08/09/2025
LA Governor (3)	Vacancy	
Parent Governor (1)	Mrs Claire Jones	03/03/2024
Parent Governor (2)	Mr Glen Jones	12/10/2027
Parent Governor (3)	Mrs Lee-Anne McCarthy	15/11/2024
Parent Governor (4)	Mrs Hannah Reddy	15/11/2024
Staff Governor (1)	Mrs Alison Hamer	07/11/2025
Teacher Governor (1)	Mrs Laura Moore	13/11/2026

Our Clerk to the Governors is Mr Gary Winston who is based at the Education Directorate, Unit 5, Triangle Business Park, Pentrebach, Merthyr Tydfil.

Copies of Governing body Minutes are available at the school for parents wishing to view them.

The Curriculum

During the academic year 2022 to 2023 a bespoke curriculum was written for the whole school. The design of the curriculum is based on setting a theme for each term which sits within a lead Area of Learning and Experience (AOLE). The whole school works on a concept within the theme and these concepts are broken down into knowledge and skills that sit with developmental progression steps. The class

teachers then set the learning experiences at appropriate skill levels (progression steps) for their pupils

Autumn	Spring	Summer
<u>Made in Merthyr</u> Families & Back in time (Expressive arts)	<u>Ein Cwm Gwyrdd</u> Wildlife/Minibeasts, Environment, Plants & People (Science and Technology)	<u>Yr Afonydd Merthyr</u> <u>Tydfil</u> Water & Rivers (Humanities)

All other AOLEs then feed into the theme whilst Health and Wellbeing, LLC (Language, Literacy and Communication) and Maths and Numeracy are taught throughout the year.

Year 1	Autumn Term	What Matters Statements
Languages, Literacy & Communication	Humanities	Mathematics and Numeracy
WMS2: Understanding languages is the key to understanding the world around us	WM1 Developing physical health and wellbeing has lifelong benefits	WM1- The number system is used to represent and compare relationships between numbers and quantities.
Science and Technology	Health and Wellbeing	Expressive Arts
Being curious and searching for answers is essential to understanding and predicting phenomena.	WM5 Healthy relationships are fundamental to our well-being	WM1-Exploring the expressive arts is essential to developing artistic skills and knowledge and it enables learners to become curious and creative individuals.

Each key stage and class then took the relevant concepts from the theme and taught them at a level that was appropriate for their learners choosing tasks and activities that would interest the children.

For example, in the summer term the theme was Yr Afonydd Merthyr Tydfil (Rivers), Early Years pupils did the following;



Humanities (Geog)

WMS3- natural world diverse and dynamic

Visiting the ponds in Garw Nant
Exploring Forest school Site
Exploring the weather and seasons
Exploring the outdoors -parks/ lakes/ponds
Litter picking/Recycling
Feeding the ducks
Looking at bridges in the community



LLC

WM4

Text- The Teeny Tiny Tadpole, The Ugly Duckling, The Three Billy Goats Gruff, The Gingerbread Man, The Song of the River
Poems about frogs and ducks
Songs/Rhymes- 5 little ducks and 5 speckled frogs, Row row row your boat, Incy wincy spider, 1,2,3,4,5 once I caught a fish alive
Continuation of PECS programme
Pre-Writing skills -Pencil Sock Grip. Children can design and create a sock pencil grip and use to help develop a good pencil grip to assist mark making- see therapy street and funky fingers for more ideas.
Phonics- Rocket phonics and sound of the week letters to be covered **1st half term-** k, e, u, r, h, b **2nd half term** - f, l, l, s, j, w
Write Dance - The river (river boat) / fish/ bear over the mountain/ row row row your boat.
Dough Disco

Mathematics and Numeracy

WM1- five speckled frogs, 5 little ducks, 1,2,3,4,5, once I caught a fish alive. Numicon activities

WM3- water play

Pouring, emptying, tracking water
Full and empty
Measuring- Pouring water to a line

Droplet race: Create a race setting using water and food colouring to race the different coloured droplets. Introduce ordinal numbers such as first, second, third.

5 little Speckled Frog- Role play, children sing song and react the song
Pouring water to a line



Health and Wellbeing

WM3

Pantosaurus
Making choices
Communication
Outdoor exploration and play- Garw Nant/ Park
Giddy Kiddies
Swimming
Sports Day practices
Healthy Eating recipes (cooking)
Putting wellies
Washing toys / car wash

RSE:

Relationship based play
Pantosaurus
People that keep us safe (in water)- lifeguards/ mountain rescue / rescue dog

Expressive Arts

WM2-

Art- Making marks with the colors green and blue - strokes that represent grass and water

Music- using instruments and the resonance boards to create music for different weathers. Exploring the sounds of instruments

Movement- moving to music linked to the theme, ie fast/slow

River Collage: Provide children with a selection of materials such as different shades of blue paper, green paper, tissue paper, glue, scissors, and pencils

DCF

Taking photos of rivers/ ponds/ familiar places and recognising themselves in photos.

RVE

The King's Coronation
Eid

Science and Technology

WM2- making puppets for puppet parade- EY department to perform the life cycle of a frog through puppetry

Building bridges
Making healthy picnic foods

WM3- minibeasts

WM4- experimenting with materials, Sensory play with water
Germ experiment

WM5-4

Floating and sinking
Walking water experiment / cotton wool and water
Waterproof materials exploration

Life cycle of the Frog: Children sequence and order the life cycle of a frog using a paper plate, black card, black paint and cut out the different shapes and textures to recreate each segment of the cycle.

A long-term plan has been written which is based on a four-year cycle. We are currently within year two of the cycle. Whilst themes have been identified they could change to compliment things that may be happening within the world or locally.

Four Year Cycle of the Long Term Plan

	Autumn	Spring	Summer
Year 1	<u>Made in Merthyr</u> Families & Back in time	<u>Ein Cwm Gwyrdd</u> Wildlife/Minibeasts, Environment, Plants & People	<u>Yr Afonydd</u> <u>Merthyr Tydfil</u> Water & Rivers
Year 2	<u>My School Family - Values</u> Qualities & Strengths	<u>Food & Fun</u> Food stories, healthy lifestyle and healthy mind	<u>Sporting Fun - Greenfield</u> <u>Olympics</u> Sports Events, Sporting Heroes
Year 3	<u>Tell Me a Story</u> Children's tales/books & historical stories	<u>Animal Kingdom</u> Animals, Life Cycles, Food Chains, Rare Animals and Conservation	<u>Around the World In 80 Days</u> Transport, Countries, Weather & Culture
Year 4	<u>A World of Discovery</u> Colours, Light and Dark & Inventions	<u>Build It Up</u> Materials & Architecture	<u>Explorers</u> Under the Sea & Space

As a school we believe that curriculum is meaningful to each class and the content has been of a high standard and has also been very engaging for Greenfield pupils.

During the autumn term the musical Oliver was rewritten for our pupils and Merthyr Twist was created and performed for the Christmas concert. The Merthyr Twist performance included all pupils that wanted a part, the performance was of a very high standard and was a real credit to the school. It has been encouraging to see how well pupils respond to the arts.

During the spring term a Puppet Parade took place along the river Taff where the secondary pupils walked with life sized puppets and celebrated the rejuvenation of the river Taff and the return of wildlife and flowers. Photographs and videos were taken demonstrating how and why the puppets were made. Videos were uploaded to website and sent to King Charles to show our celebrations for the coronation.



In May a successful visit to Poland took place where a group of 5 pupils went to visit a Polish school and did adventurous activities. Two pupils did this as part of their Silver DofE expedition. In February 2023 Wales hosted 75 pupils and teachers from Greece, Spain and Sweden, Greenfield hosted 2 of the days which went very well. Staff from Europe were very impressed with the warm and inclusive atmosphere of the school and were amazed by the pupils' performance of Merthyr Twist.



The Crew Cymraeg has been set up and the school has achieved the Siarter Iaith Gymraeg 'Cymraeg Campus' Bronze Award.



The RSE policy has been co-constructed with pupils and parents and has been agreed by governors.

Staffing Structure

The list provided includes the current staff list of teachers and the areas of responsibilities;

Head Teacher: Rhiannon Stephens Davies

Deputy Head Primary: Carol Conway

Deputy Head Secondary: Gwyn Daniels

Assistant Head Teacher Primary: Laura Morre

Assistant Head Teacher Secondary: Vicky Jefferson

Teaching and Learning Responsibilities:

Lisa Pary – KS4 and Post 16

Stephanie Murphy – KS3

Lewis James – Positive Behaviour Support

Kira John – Outreach

Designated Senior Person for child protection and safeguarding – Rhiannon Stephens Davies, Carol Conway (Primary), Gwyn Daniels (secondary) and Malcolm Colbran (Chair of Governors).

All teachers and HLTAs are assigned to lead collaboratively within one of the six Areas of Learning and Experience (AOLEs) within Curriculum for Wales.

Camau Gwyrdd (Development pathways)	Expressive Arts	Humanities	Health and Well-being
Laura Moore Vicky Jefferson Jolene Lewis Sam Showers	Gwyn Daniels Scott Vaughan Victoria Davies Lowri Gough	Lewis James Teresa Hamlin (Cynefin) Carly Mullins Hollie Beale Zoe Adams	Carol Conway Andrew Cross Kate Lewis Leah Cross Andrea Thomas Matthew Yapp Helen Baber
Cross Cutting Themes	Science and Technology	Mathematics and Numeracy	Languages, Literacy and Communication
RSE - Lisa Parry Human Rights - Steph Murphy Diversity - Steph Murphy CWRE - Scott Vaughan Local, national and international contexts- Justyna Krawucka	Kira John (ICT) Richard Barry (ICT) Samantha Williams Caitlyn Jehu Jane Stone(DT) Jeremy Phillips	Vicky Jefferson and Laura Moore Annie Clifford Joelle Jones Alison Hamer	Laura Moore (Welsh) and Vicky Jefferson Lisa Parry - Literacy and English Justyna Krawucka - (MFL) Sarah Lee Cheryl Bishop

Self-evaluation and development planning

In Greenfield we aim to be a self-improving system which means that we continually collect information and evidence to ensure that we are effective and that we can identify areas for improvement. These areas are then feed into the School Improvement Plan which is monitored throughout the year. There are several ways this information is gathered, such as monitoring of standards in teaching and learning through lesson observations, carrying out learning walks, analysing assessment data, looking at pupils work, running focus groups and gathering opinions through questionnaires.

This year we have set up Impact Enquiry groups which include governors and a range of school staff. The Impact Enquiry groups are using the National Resource which is a self-evaluation tool to support the groups to inform their monitoring activities and approaches. We are really excited about this new approach as it is involving governors more closely and staff working at a range of levels in the process which has historically been carried out by middle and senior leaders within the school.

Summary of Objectives set for the 2023 to 2024 School Improvement Plan

1. Leadership – Compassionate leadership that promotes innovation through a reflective self-improving system.

1.1 All staff and leaders promote, understand and model the school's Vision and Values.

Revisit values with staff during Sept inset.

In Greenfield we value;

- Communication
- Kindness
- Creativity
- Respect
- Effort
- Well-being

Curriculum theme for the autumn term will be based on values.

1.2 Leadership roles and responsibilities are clear.

- Implement and develop the new leadership structure. Newly appointed Assistant Head Teacher to fully support the induction of new teachers and TAs.

1.3 The school is an effective self-improving system where all stakeholders contribute to the self-evaluation and school improvement process.

- Set up Impact Enquiry groups which include school governors and a cross section of staff. Impact Enquiry groups will use the National Resource to inform monitoring activities and approaches.

1.4 The school environment is fit for purpose and is able to meet the needs of the pupils and the wider community.

- Continue to look at options to increase capacity with the short term and the long term with the LA.
- A new school building has been agreed for Greenfield by the Cabinet & Welsh Government
- The current aim by LA is for completion by September 2028
- Start planning for new build with LA



2. Learning and Teaching - High quality, aspirational and creative teaching supports pupils to reach their potential.

2.1 All staff have access to high quality professional learning.

2.2 Collaboration- Teachers collaborate within and beyond the school to improve teaching and the curriculum.

- Continue to dedicate inset time and PPA time for planning teams to design and write the curriculum.
- Collaborate with colleagues from LRBs to ensure they receive appropriate training and professional development to meet the increasing complexity of needs across Merthyr.

2.3 Staff have positive attitudes to learning and high expectations for all learners.

- All lessons have high expectations of pupils. Assessment for Learning (AfL) feeds into planning and then teaching.
- Evaluate accreditations to ensure pupils are reaching their potential.

2.4 All teachers and staff have the skills to manage the increasingly complex behaviours within the school.

- Appoint a Behaviour Lead (TLR middle leaders' role).
- Develop a clear and robust systems for behaviour support.
- Ensure all staff have appropriate PBS training and implement Restraint Reduction approaches.

2.5 Pupils are able to communicate their needs and wishes.

- Continue to develop staff skills in meeting pupils' communication needs.
- Introduce 'Communication' Champions.
- Develop the use of communication aids.

2.6 Pupils have opportunities to develop and extend their vocabulary.

3. Curriculum – Learning experiences are meaningful, with an innovative creative curriculum that promotes the vision, values and aims of the school.

3.1 The curriculum focuses upon the specific needs of Greenfield pupils and Curriculum for Wales (CfW) has been carefully mapped to meet the skills level of each pupil.

- Continue to write a bespoke Greenfield Curriculum.

The curriculum will meet the needs of GF learners and is also exciting and innovative.

- Overall theme for the year is leading to the Olympic Games (Summer 2024).
- Focus upon physical health and emotional wellbeing.

3.2 Maximising opportunities for all learners so that they make progress within each AOLE and that AfL feeds into short term planning.

- Continue to refine and develop the newly implemented 'My Learning Journeys'
- Continue to refine and implement the 'Progress events'.

3.3 Every pupil makes progress and has their individual needs met.

- Ensure that curriculum planning is individualised and supports the pupils' Additional Learning Provision (ALP) from their IDP (in place of previous IEPs).
- Outcomes within the IDPs are written in collaboration with parents, pupils and outside agencies to meet the long-term aspirations of the pupil.

3.4 Continue to develop a whole school approach to RSE that is developmentally appropriate.



3.5 Develop the careers and work-related experiences for pupils in KS4 and post 16

- Explore wider work experience opportunities for pupils in KS4 and post 16
- Explore setting up a social enterprise within Greenfield and within the wider community.
- Work with local community and local business for support and advice.

3.6 Pupils and staff have an increased understanding and use of Welsh speaking and literacy skills

- 'Criw Cymraeg' established to help work towards the next award.
- Join the Helpwr Heddiw' pilot.

3.7. Continue to develop the arts within Greenfield to broaden and enrich pupils' experiences.

- Pupils in KS4 and post 16 work towards music accreditation - 'Sound of Intent'.
- Introduce a school choir.
- Plan and perform a musical at the end of the summer term.

3.8 Continue to develop outdoor learning opportunities.

- Reintroduce the Forest Schools approach in EY, KS2 and KS3.
- Continue to develop the Forest School area.
- Develop a sensory garden within the ICC courtyard as a community focussed project.

4. Wellbeing, Equity and Inclusion - Developing and nurturing, resilient and healthy school where people are confident and have a positive attitude towards learning and overcoming challenges

4.1 Staff have a good understanding of their own mental health and wellbeing needs and know how to maintain their own wellbeing.

- Continue to develop a whole school approach towards staff wellbeing and mental health.
- Promote a Compassionate Leadership approach and culture across the school.
- Work towards more flexible working practices.

4.2 All pupils' well-being interventions are specific to their needs and are linked to their ALPs.

4.3 Ensure that pupils' emotional health needs are screened, assessed and that appropriate interventions are put in place.

4.4 Pupils are able to make healthy food choices and understand the physical and emotional benefits of physical activity.

- Work towards phase 7 of Healthy Schools Award - food and fitness
- Encourage more physical activity within the school.
- Pupils to plan and design healthy meals using the food tech room.

4.5 Pupils know their rights and feel valued and supported within the school.

- Each teacher will need to focus on one specific right per term and must feature within their planning.
- Work towards the Gold accreditation of Rights Respecting Schools award.



Actions from last AGM

There were no resolutions at the last meeting.

Finance

No expenses have been claimed by governors.

Friends of Greenfield

Friends of Greenfield are the charity linked to the school that raise money for Greenfield school. The chair is Alison Hamer and the vice chair is Andrea Crowson. During the academic year 2022 to 2023 Friends of Greenfield has helped to pay toward an Immersive Technology room giving the school over £21,000. Friends of Greenfield have also funded outdoor play equipment, six iPads for communication, the summer fun day and the primary Christmas trip.

Friends of Greenfield ran a very successful Christmas Fayre raising over £800 and the Christmas raffle raised £1,770, thanks to the fantastic support from parents and the community. We were very happy to have support from EE volunteers who helped with the Christmas Fayre.

Friends of Greenfield have also raised money through bucket collections at Merthyr Rugby club and Merthyr Football club as well as raising money through entertainment evenings.

Extra-Curricular Clubs

During the academic year 2022-2023 at Greenfield we were able to offer students the following extracurricular sport clubs: Boccia, Cricket, Football, Rugby, Netball, Archery, Gymnastics, Tennis, Table Cricket and Table Tennis. This has helped our pupils gain confidence and key social skills with their peers in school. It has also given pupils an excellent opportunity to develop physical skills such as teamwork, gross and fine motor skills and communication. The school has also had external provision opportunities such as Cardiff Blues Rugby, Cwm Cycling, Merthyr Tydfil Bowls Club and Bryn Bach park giving our pupils the experience of activities on and off School grounds.

The school offers whole key stage Real P.E sessions as well as individual class sessions, this is an inclusive physical education programme which is aimed to all learners of all abilities and looks to improve the core fundamental skills (Reaction, Agility, and Balance), rather than team sport activities. The school has successfully implemented the program within KS3 and 14-19 and is aiming to implement it across the whole school. We have a number of staff that have completed the real P.E CPD course and they are confidently facilitating sessions across the school.

The pupils competed in a Regional Gymnastic Competition where a number of pupils were invited to the national competition at Sports Wales National centre. Pupils have also had the opportunity to compete against other special schools across South Wales in Football, rugby and Boccia. This has helped the school develop relationships with other schools within our area and become part of the South Wales Special Schools Sports Network. This gives our pupils and staff the opportunity to create better relationships and wider opportunities across south Wales.

One of our goals is to reestablish rebound therapy within Greenfield school by next year. We have 4 members of staff that have recently qualified as rebound therapists and have started to introduce sessions across the whole school.

Healthy Schools

Over the last year the school has continued to work towards achieving Phase 7 which involved working on Mental Health.



Rights Respecting Schools

The school has now achieved the Bronze Award and an action plan is in place for the Silver Award.

Wellbeing Council 2022- 23 Summary

The Wellbeing Council has raised awareness of the significance of our Eco school programmes.

Water waste was our primary goal, which the Wellbeing Council determined by emailing Google forms. Students in key stages 2 and 3 participated in curriculum-based learning activities about the uses of water and how our water use compares to that of an African nation. Welsh Water paid the wellbeing council a visit to talk about ways to improve our school's water efficiency.

The Wellbeing Council encouraged the use of reusable water bottles and the purchase of Hippo bags for use in toilets, among other environmentally responsible practices, both within and outside of the school.

The Council has raised awareness of the value of a welcoming school community by supporting 'Anti bullying' and organising fundraising for 'Children in Need'.

In order to share our opinions about NHS hospital procedures we met with our school nurse and other healthcare professionals on how they can support us and keep us calm.

Community Links

During our Autumn term 2022-2023 seven of our pupils attended work experience at Elite Paper Solutions, one day a week. As a school we have built an excellent working relationship with Elite and they provide a safe work based learning environment. Our pupils have support from Elite staff to try all areas of work at the provision and are given the opportunity to use different types of machinery with support.

One of the projects our pupils enjoyed was recycling cardboard that is recycled and used for ecofriendly animal bedding. The other services which our pupils participate in are document scanning, confidential shredding and archive storage, there are a lot of interesting opportunities for our learners to get involved in.

One of our school leavers' parents contacted us during the last term as her son was interested in attending Elite one day a week after leaving school, this was because he had enjoyed going there and seeing past pupils who had also continued to do voluntary



work. We liaised with Elite and the parent to ensure there was an easy transition for the pupil after leaving us in Greenfield School.

We continue to work with Elite and have a new group of pupils who will start work experience in January 2024.



Greenfield School and a local care home for the elderly, Greenhill Manor, have forged secure links over the past two academic years. Building and maintaining these links has greatly benefited both settings. Our learners have completed a range of work experience tasks which have supported gaining accreditations and working towards gaining DofE awards. Work experience has included such tasks as gardening, providing companionship for residents, preparing simple snacks for residents and general housekeeping tasks. This has provided a purposeful, real life context for our learners alongside supporting the development of a range of functional skills.

The community link officer for Greenhill Manor, Chris, a past pupil of Greenfield School is an excellent role model for our pupils in demonstrating that personal goals and aspirations can be achieved with hard work and determination.

Alongside providing meaningful learning experiences a further vital aspect of the collaboration is the care, kindness, respect and appreciation both settings demonstrate to one another. Greenhill Manor allows our pupils to feel valued and an integral part of the community.

Pupils' evaluation of all aspects of their work experience includes, 'I think I did well because I was talking with the people at Greenhill Manor. Sometimes I find it hard to sit still for a long time but I did it because I think it is important to spend time with older people because they get lonely. I felt confident when I went there, and it made me feel proud to help them'.

Key Stage 3 pupils had the opportunity to work closely with STEM (Science, Technology, Engineering and Mathematics) to deliver authentic and engaging science lessons to in conjunction with private sector stakeholders. Each term, KS3 learners took part in a series of 5 lessons, designed and delivered in collaboration with business

partners such as Thales, Panasonic and Hoover. The lessons were investigation and problem based and the purpose of the partnership is to develop learners' physical, problem solving and thinking skills, as well as expose them to some of the skills required in the workplace.

GRWP

We have weekly parent/carers support meetings called Grwp. Alison Hamer the Family Liaison Officer runs Grwp which is held on a Wednesday morning where a range of speakers are invited to cover a range of topics.

At the beginning of the new school year parents/carers discuss what topics and training sessions they would like. There were many subjects discussed during September 2022 to July 2023 with outside agencies, Greenfield staff and Greenfield's Deputy Heads.

Carol Conway and Laura Moore delivered a session about nurture and how we were preparing for the nurture award. Gwyn Daniels presented a very detailed report on how Greenfield school is going to deliver the new Relationship Sexuality Education curriculum to our pupils. Parents and carers expressed how grateful they were that it had been explained properly to them because they had heard many different versions of how it would affect their children.

We have had many sessions with Gaynor, our school nurse, she has a wealth of knowledge and information which she shares in these sessions. Gaynor has delivered toilet training sessions for children with ALN. She advises on health issues, nappies, vaccinations and any other questions that are asked. Gaynor has built trusting relationships with parents/carers which is vital in our environment.

Alison Hamer helps parents/carers fill out any forms they are having difficulty with such as Disability Living Allowance, council tax reductions and letters to the housing association. Alison Hamer advises them what charities are available and what they can apply for such as Family Fund Grants, Disability Resources for single parents and wellbeing workshops online. We have some single parents who need support and someone to share their problems with. We discuss coping strategies for children who don't sleep or will only eat certain foods. We try to make the sessions fun where they can talk and share their experiences with each other.

Other training sessions and workshops we have provided have been online safety with Jeremy Phillips and John Evans. Our Communication Champion Cheryl Bishop has demonstrated how to use schedules, PECS and other communication strategies at home. We had a workshop for parents to make PECS folders for them to use at home. We had a visit from Julia Slater who is the only play specialist in Wales. She demonstrated how to make food fun. The parents asked lots of questions which were meaningful to their situation.

We also have our community police officer PC Rogers who regularly attends Grwp sessions. Over the weeks she discusses a range of information which included scams on the internet, the dark web, fraud, drink and drugs, domestic abuse, county lines, stranger danger, knife crime and grooming. PC Rogers enjoys coming to the sessions and the parents enjoy her topics which provide them with valuable information.

The project manager from 'Bridging the Gap' keeps Grwp up updated on what is going on in the after-school club and any discounts they may be entitled to. The club promotes children and young people's independence which gives them opportunities for learning in and around the community.

We have also had sessions on Positive Behaviour Support, understanding behaviour, toothbrushing and what a school day looks like in the class. We finish each term with GRWP meeting at a local restaurant for either breakfast or lunch. This has been very successful because parents/carers have formed friendship groups and now know they are not alone.

Parent Information Evenings

A parents evening was held in November 2022 which was well attended and another was held in June 2023 which was also well attended. For those parents unable to come into school phone calls were made to parents by the teachers.

Complaints

The Governing Body has established a procedure to consider complaints in relation to the school's curriculum and other related matters. This procedure is available in a document available in school. A copy would be available to any parent seeking to make a complaint under these arrangements.

It is emphasised, however, that many complaints can be dealt with quickly and effectively by informal consideration based on discussions with the Headteacher. An appointment can be made to discuss any complaints with the Headteacher and also to view any curricular related documents.

Attendance

The school works closely with the Education Welfare Officer to try to reduce unauthorised absences. A first response policy is in place whereby parents are contacted on the first day of absence if they have not informed the school by 9:00 am, requesting a reason for the absence.

The Local Authority suggested that the school attendance target to be lowered to 90% for 2021-22 which was agreed with the Governing body to reflect the absenteeism caused by medical absences within Greenfield and the ongoing absences related to Covid.

Attendance figures for compulsory pupils September 2022 to July 2023

Attendance - Percentages

Period : 05/09/2022 to 25/05/2023

Pupils DOB Range: 01/09/2006 - 18/08/2018

Whole School

Percentage of

Sessions

Group	/	\	B	C	D	E	F	G	H	I	J	L	M	N	O	P	R	S	T	U	V	W	Y	X	Poss
Whole School	42.798	42.613	0.928	1.423		0.027		0.457	0.919	6.753		0.724	1.095	0.005	0.964	0.434	0.005				0.855		2.023		100.0
Totals	42.798	42.613	0.928	1.423		0.027		0.457	0.919	6.753		0.724	1.095	0.005	0.964	0.434	0.005				0.855		2.023		100.0

Overall percentage attendance for compulsory school age is: 87.6%

Whole school pupil attendance for all pupils is: 88.4%

We have 21 pupils who have attendance rates below 80% which impacts the figures. A high number of these pupils have health needs or are pupils who have a history of low attendance.

School Policies

The school and Governing Body review school policies and progress towards implementing strategies when appropriate. Policies are regularly updated and reviewed by the governing body. Once the policies are up to date they will be available on the school website.

Governing Body minutes to meetings can be viewed at the school upon request.

School Prospectus

The School Prospectus has recently been updated and can be found on the school's new website.

Toilets

The school has the following toilet facilities for the pupils. They are cleaned daily in line with health and safety recommendations.

	Toilets	Changing Beds
Building One	7	5
Building Two	10	1
Building Three	5	0
Demountables	4	1

School Term and Holiday dates and Session Times

Academic Year 2023/2024

TERM	TERM BEGINS	HALF TERM STARTS	HALF TERM ENDS	TERM ENDS
AUTUMN 2023	Monday 4th September	Monday 30th October	Friday 3rd November	Friday 22nd December
SPRING 2024	Monday 8th January	Monday 12th February	Friday 16th February	Friday 22nd March
SUMMER 2024	Monday 8th April	Monday 27th May	Friday 31st May	Monday 22nd July

INSET Days

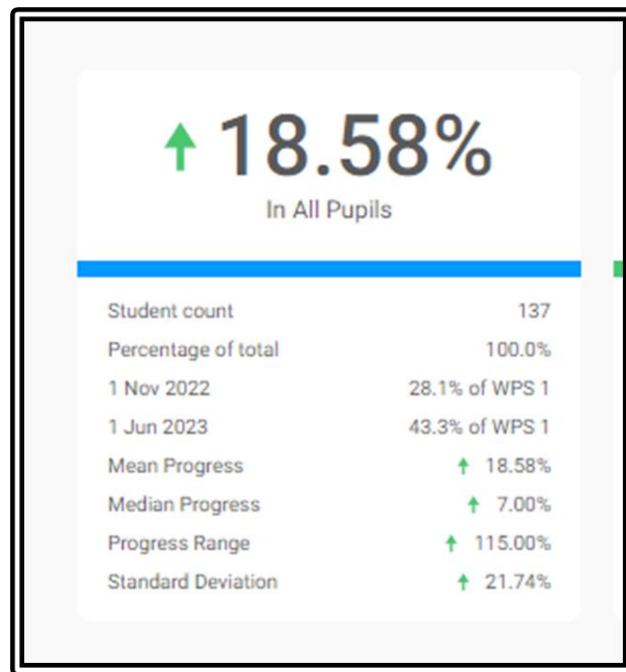
04/09/23
05/09/23
06/11/23
22/12/23
15/01/24
22/07/24

School data 2022-23

BSquared assessments

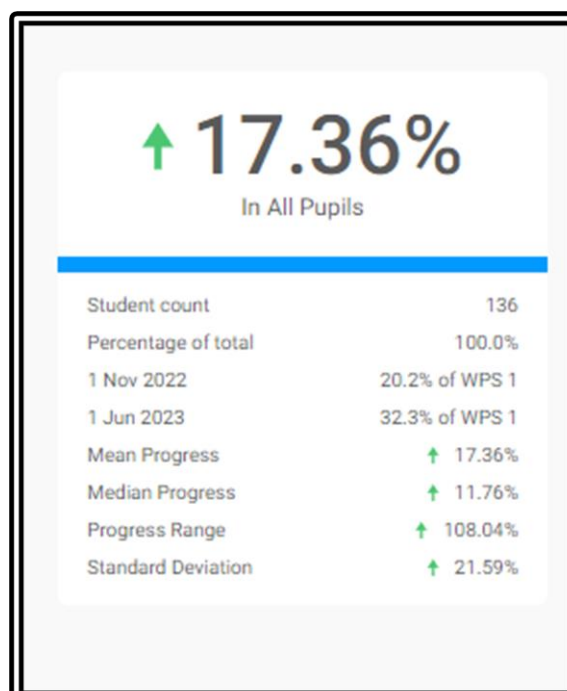
Whole School: Language, Literacy and Communication

Headline data



Whole School: Mathematics and Numeracy

Headline data



Early Years: Language, Literacy and Communication summary

	Level	November 2022	June 2023	Progress gained (%)
Speaking	Pre Progression Step 4	49.4	75.2	25.8%
Listening	Pre Progression Step 4	43.0	73.5	30.5%
Reading	Pre Progression Step 4	37.3	65.7	28.4%
Writing	Pre Progression Step 4	36.8	69.8	33.0%

Average: 29.5 % gain

KS2 Language, Literacy and Communication summary

	PS	November 2022	June 2023	Progress gained (%)
Speaking	Pre Progression Step 5	66.2	88.8	22.6%
Listening	Pre Progression Step 5/6	99.5	19.7	20.2%
Reading	Pre Progression Step 6	11.3	32.2	20.9%
Writing	Pre Progression Step 5	81.1	97.0	15.9%

Average: 19.9 % gain

KS3 Language, Literacy and Communication summary

	PS	November 2022	June 2023	Progress gained (%)
Speaking	WPS 1	51.0	69.8	18.8%
Listening	WPS 1	51.3	67.0	15.7%
Reading	WPS 1	42.2	59.4	17.2%
Writing	WPS 1	20.7	39.4	18.7%

Average: 17.6 % gain

KS4 Language, Literacy and Communication summary

	PS	November 2022	June 2023	Progress gained (%)
Speaking	WPS 1/2	96.2 WPS1	18.7 WPS2	22.5%
Listening	WPS 2	0.3	23.0	22.7%
Reading	WPS 2	1.1	19.9	18.8%
Writing	WPS 1/2	78.5 WPS1	6.3 WPS2	27.8%

Average: 17.6 % gain

Mathematics and Numeracy

Early Years Mathematics and Numeracy summary

	PS	November 2022	June 2023	Progress gained (%)
Number	Pre Progression Step 4	59.6	83.9	24.3%

Arithmetic	Pre Progression Step 4	48.2	93.5	45.3%
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Average: 34.8 % gain

KS2 Mathematics and Numeracy summary

	PS	November 2022	June 2023	Progress gained (%)
Number	Pre Progression Step 6	0.7	27.0	26.3%
Arithmetic	Pre Progression Step 6	9.6	31.0	21.4%
Geometry and Measure	Pre Progression Step 5	51.2	64.6	13.4%
Statistics	Pre Progression Step 6	2.3	5.3	3.0 %

Average: 16.0 % gain

KS3 Mathematics and Numeracy summary

	PS	November 2022	June 2023	Progress gained (%)
Number	WPS1	65.8	76.5	10.7%
Arithmetic	WPS1	60.6	69.2	8.6%
Geometry and Measure	Pre Progression Step 6/WPS1	97.8 PPS6	11.0 WPS1	13.2%
Statistics	Pre Progression Step 6	3.7	21.5	17.8%

Average: 12.6 % gain

KS4 Mathematics and Numeracy summary

	PS	November 2022	June 2023	Progress gained (%)
Number	WPS1/2	77.1 WPS1	4.7 WPS2	33.6%
Arithmetic	WPS2	9.9	32.0	22.1%
Geometry and Measure	WPS1/2	80.4 WPS1	4.1 WPS2	25.7%
Statistics	WPS1/2	77.1 WPS1	4.7 WPS2	27.3%

Average: 27.2% gain

Routes to Progression Primary summary

	PS	November 2022	June 2023	Progress gained (%)
Cognitive	Pre Progression Step 3	14.0	21.0	7.0%
Communicating Preference and Choice	Pre Progression Step 2	7.0	14.0	7.0%
Interaction	Pre Progression Step 1	5.0	16.0	9.0%

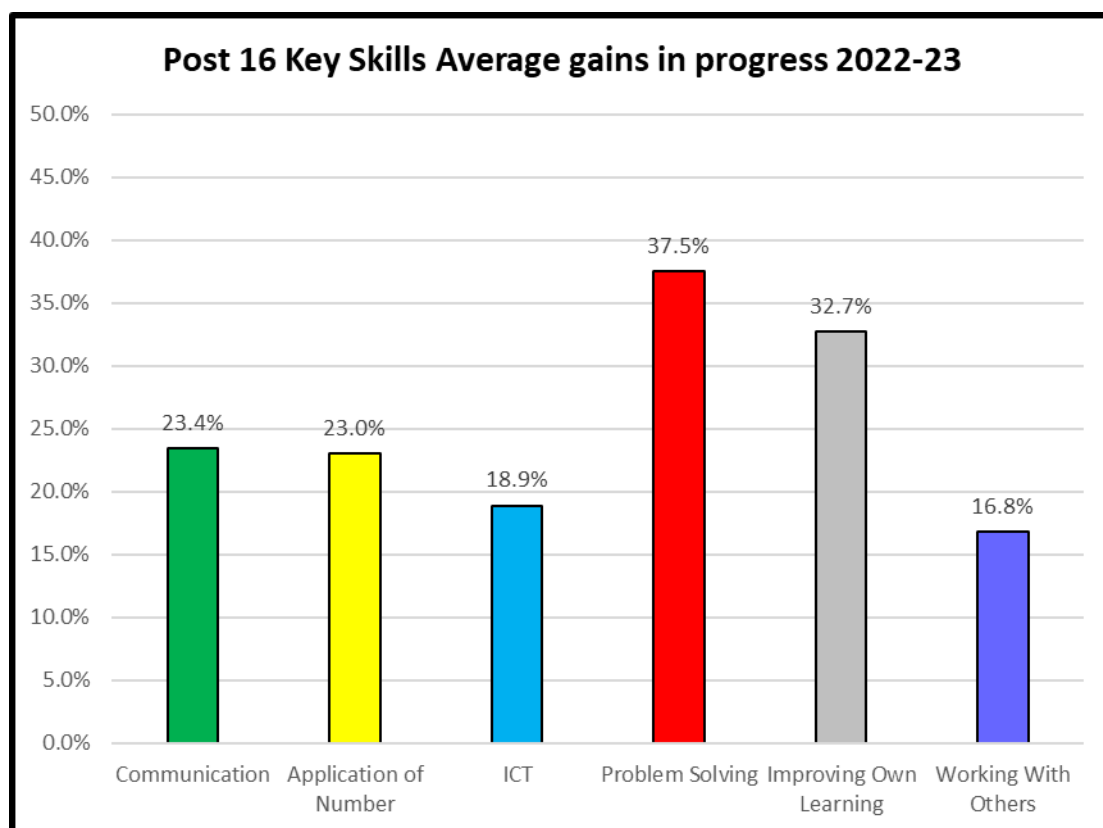
Average: 7.7 % gain

KS3 Routes to Progression summary

	PS	November 2022	June 2023	Progress gained (%)
Attention	Pre Progression Step 1	90.5	99.0	4.5%
Cognitive	Pre Progression Step 1/2	86.0 PPS1	0.0 PPS2	14.0%
Interaction	Pre Progression Step 1	58.0	80.5	22.5%

Average: 13.7 % gain

Post 16 Key Skills (S5, SL1, SL2)



	Communication	Application of Number	ICT	Problem Solving	Improving own learning	Working with others
Average gains %	23.4%	23.0%	18.9%	37.5%	32.7%	16.8%

Average: 25.4 % gain

Formal Qualifications

Edexcel Pathways

The courses are hierarchical, requiring increasing numbers of units to be studied depending on the qualification that the student has been entered for, within each Entry level:

Subsidiary Award
Award
Certificate
Advanced Certificate

The following table gives total numbers of students that have been certificated at the end of the academic year 2022-2023:

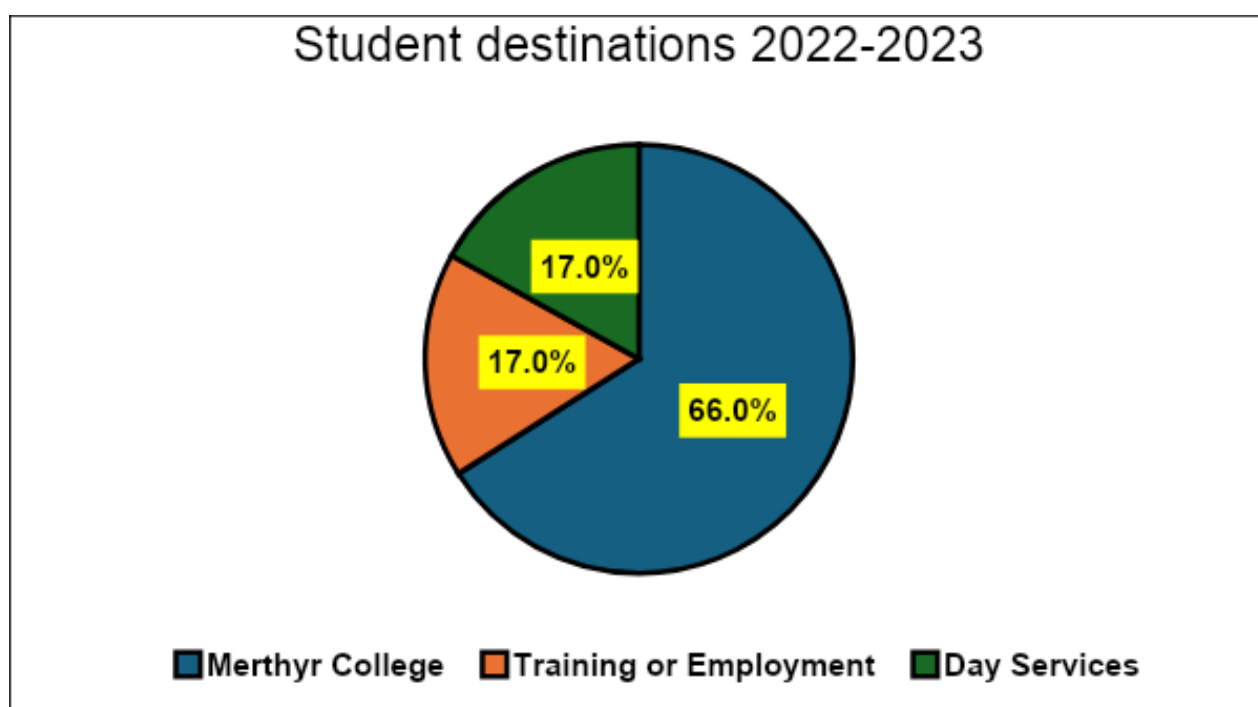
	No.s of students
Entry Level 1 <u>Award</u> DZWG7 Pre-Vocational Study	17
Entry Level 2 <u>Award</u> DZWG9 Pre-Vocational Study	26
Entry Level 2 <u>Certificate</u> DZWH1 Pre-Vocational Study	1
Entry 3 <u>Subsidiary Award</u> BYJK9 Entry to Vocational study	9

Leavers 2022-2023 Accreditation

	No.s of students
Entry Level 2 <u>Award</u> DZWG9 Pre-Vocational Study	3
Entry 3 <u>Subsidiary Award</u> BYJK9 Entry to Vocational study	3

Pupil Destinations

	2019-20	2020-21	2021-22	2022-23
% of pupils leaving school without qualifications	0%	4%*	0%	0%
% of leavers move into education and training	100%	95%	%	80%
% of learners gain non-formal qualifications	20%	20%	20%	0%
% of learners moving into paid employment				20%



At the end of the academic year 2022-2023, there were six students that left school. Four moved on to Merthyr College, three of whom were in Year 14 and one in Year 13. One student went into paid employment at the end of Year 11 and one student left school due to a change in home circumstances. We have worked closely with Careers Wales advisors, and they continue to provide a crucial and valued partnership role for our students.

Finance

The school had a surplus balance at the end of the financial year of £72,663.56 which was much smaller than the previous year. The school has used most of the previous year's excess balance to reduce class sizes and to make improvements to the building.

Greenfield Special School Cumulative Budget Report	Estimate 2022/2023 £	Actual Month 9 £	Year End Actuals £	Under / (Over) Spend £
<u>EXPENDITURE</u>				
<u>Staff</u>				
Teachers Salaries	1,499,410.00	1,145,485.62	1,549,903.74	(50,493.74)
Retired Teachers Salaries	6,911.00	5,366.21	7,154.95	(243.95)
Supply Teachers	0.00	0.00	0.00	0.00
Agency Labour	132,000.00	129,462.78	172,617.04	(40,617.04)
Admin (Secretary / Clerk)	107,348.00	64,509.97	84,153.04	23,194.96
Teachers Aide	1,386,276.00	1,228,331.51	1,636,299.83	(250,023.83)
Technicians	0.00	0.00	0.00	0.00
Premises Manager/Caretakers	31,753.00	26,022.32	34,696.43	(2,943.43)
Dining Room Assistants	19,150.00	13,980.88	18,570.64	579.36
Cleaners	0.00	0.00	0.00	0.00
Misc APT & C	0.00	0.00	0.00	0.00
Exam Invigilator	0.00	0.00	0.00	0.00
Sub Total Salaries	3,182,848.00	2,613,159.29	3,503,395.66	(320,547.66)
PDG	46,689.00	34,577.29	45,879.52	809.48
PDG Agency	0.00	1,405.00	1,873.33	(1,873.33)
EIG	20,773.00	8,606.15	8,605.15	12,167.85
EIG Agency	0.00	1,341.20	1,788.27	(1,788.27)
Additional Support Salaries	0.00	0.00	0.00	0.00
Additional Support Agency	0.00	0.00	0.00	0.00
Sub Total Grant/Funding Salaries	67,462.00	45,929.64	58,146.27	9,315.73
Sickness Absence	42,000.00	36,733.16	36,733.16	5,266.84
Medical Expenses	1,500.00	1,010.00	1,500.00	0.00
Staff Employment Expenses	0.00	0.00	0.00	0.00
Advertisements	300.00	0.00	300.00	0.00
DBS Charges	1,500.00	1,026.00	1,500.00	0.00
Sub Total Salaries Related Expenditure	45,300.00	38,769.16	40,033.16	5,266.84
Total Staff Costs	3,295,610.00	2,697,858.09	3,601,575.09	(305,965.09)
<u>Premises</u>				
Non Capital Maintenance (Mutual Fund)	7,000.00	6,419.02	6,419.02	580.98
Repairs and Maintenance (Delegated)	50,000.00	63,187.03	70,000.00	(20,000.00)
Grounds Maintenance	4,500.00	400.00	4,500.00	0.00
Rates , Council Tax	0.00	0.00	0.00	0.00
Hire of District Facilities	3,000.00	25.95	25.95	2,974.05
Electricity	26,000.00	9,882.99	26,000.00	0.00
Gas	19,000.00	7,717.78	19,000.00	0.00

Fuel Oil	0.00	0.00	0.00	0.00
Solid Fuel	0.00	0.00	0.00	0.00
Water	4,500.00	2,668.71	4,500.00	0.00
Telephones	4,000.00	1,546.89	4,000.00	0.00
Insurances	3,500.00	5,226.36	5,226.36	(1,726.36)
Disposal of Waste	8,000.00	7,661.35	8,000.00	0.00
Cleaning Contractor Payments	34,000.00	23,964.40	34,000.00	0.00
Cleaning Materials	4,000.00	3,533.39	4,000.00	0.00
Total Premises	167,500.00	132,233.87	185,671.33	(18,171.33)
<u>Supplies & Services</u>				
SLA Local Authority Services	146,041.00	145,776.77	145,776.77	264.23
Peripatetic Music Sessions	0.00	9,854.07	9,854.07	(9,854.07)
Capitation	70,000.00	52,634.99	70,179.99	(179.99)
Photocopying & Printing	1,000.00	0.00	1,000.00	0.00
Postages	1,400.00	421.62	1,400.00	0.00
Stationery & Office Expenses	0.00	0.00	0.00	0.00
Other Expenses / Supplies	3,000.00	2,574.66	3,000.00	0.00
Subscriptions	0.00	0.00	0.00	0.00
Purchase of Food Provisions	0.00	0.00	0.00	0.00
Purchase of Equipment & Materials	2,500.00	4,733.95	4,733.95	(2,233.95)
Maintenance of Equipment	1,500.00	708.00	1,500.00	0.00
Equipment Leasing / Hire Charges	13,500.00	5,553.17	13,500.00	0.00
Purchase of Computer Equipment	0.00	180.00	180.00	(180.00)
Maintenance of Computer Equipment	0.00	0.00	0.00	0.00
Broadband Charges & Sustainability	4,200.00	5,154.29	5,154.29	(954.29)
Training Courses / Seminars	18,000.00	9,236.67	18,000.00	0.00
Copyright & Licence	1,200.00	2,475.42	2,475.42	(1,275.42)
Professional Fees	50,000.00	0.00	50,000.00	0.00
Examination Fees	0.00	11,935.53	11,935.53	(11,935.53)
Schools Performance Management	0.00	0.00	0.00	0.00
Educated Off Site	12,500.00	4,190.82	12,500.00	0.00
Deduction of Interest	0.00	0.00	0.00	0.00
School Uniforms	0.00	0.00	0.00	0.00
Maintenance Allowance	10,000.00	0.00	10,000.00	0.00
Student Awards / Pupil Rewards	0.00	0.00	0.00	0.00
Educational Activities	0.00	0.00	0.00	0.00
Purchases for Resale	0.00	0.00	0.00	0.00
Special Projects	0.00	14,955.39	14,955.39	(14,955.39)
Internal Recharges	10,000.00	8,124.96	10,000.00	0.00
Total Supplies & Services	344,841.00	278,510.31	386,145.41	(41,304.41)
Grant Resources / SDP / SCC	0.00	0.00	0.00	0.00
Grant Resources / EIG	12,200.00	2,228.64	12,200.00	0.00
Grant Resources / PDG	12,953.00	7,754.89	12,953.00	0.00
Total Grant Expenditure	25,153.00	9,983.53	25,153.00	0.00
<u>Transport</u>				
Car Allowances & Travel Expenses	1,000.00	430.16	1,000.00	0.00
Purchase Of Vehicles	0.00	0.00	0.00	0.00
Leasing / Hire of Vehicles	0.00	0.00	0.00	0.00
Vehicle Insurance / Licences	6,000.00	2,473.80	6,000.00	0.00
Repairs & Maintenance of Vehicles & Petrol	6,000.00	7,256.71	7,256.71	(1,256.71)
Total Transport Costs	13,000.00	10,160.67	14,256.71	(1,256.71)

Gross Expenditure (A)	3,846,104.00	3,128,746.47	4,212,801.54	(366,697.54)
INCOME				
Miscellaneous Income				
Capitation Income	10,000.00	234.00	234.00	(9,766.00)
Supply Cover Income	3,000.00	7,715.87	7,715.87	4,715.87
Maternity Cover Income	0.00	0.00	0.00	0.00
Sickness Absence Income	15,000.00	11,238.13	15,000.00	0.00
WG Grant & CSC Income	46,000.00	32,803.99	32,803.99	(13,196.01)
Internal Income	0.00	110,395.09	116,107.29	116,107.29
Other Income	80,000.00	(488.00)	80,000.00	0.00
Special Projects	116,107.29	490.50	0.00	(116,107.29)
Total Miscellaneous Income (B)	270,107.29	162,389.58	251,861.15	(18,246.14)
Net Expenditure (A - B)	3,575,996.71	2,966,356.89	3,960,940.39	(384,943.68)
Funding				
School's Balance 1st April 2021	326,429.00	381,217.83	381,217.83	54,788.83
Formula Allocation	3,337,900.00	3,533,241.12	3,533,241.12	195,341.12
PDG	58,650.00	70,150.00	70,150.00	11,500.00
PDG - Early Years	2,300.00	0.00	0.00	(2,300.00)
PDG - CLA	9,153.00	8,354.00	8,354.00	(799.00)
EIG	33,250.00	35,610.00	35,610.00	2,360.00
Additional Support Income	0.00	5,031.00	5,031.00	5,031.00
Total Funding	3,767,682.00	4,033,603.95	4,033,603.95	265,921.95
[Surplus / (Deficit)] (Total Funding Less Net Expenditure)	191,685.29	1,067,247.06	72,663.56	(119,021.73)
Analysis of Surplus / (Deficit)				
Committed Expenditure	0.00	0.00	0.00	0.00
Contingency	191,685.29		72,663.56	(119,021.73)
School's Balance 31st March 2023 [Surplus / (Deficit)]	191,685.29		72,663.56	(119,021.73)

SUMMARY	Estimate 2022/2023 £		Yr End Projection £	Under / (Over) Spend £
Total Funding	3,767,682.00		4,033,603.95	265,921.95
LESS Net Expenditure	3,575,996.71		3,960,940.39	(384,943.68)
School's Balance 31st March 2023 [Surplus / (Deficit)]	191,685.29		72,663.56	(119,021.73)

Annual Parents Meeting

If any parents would like to meet with the Governing Body to discuss the contents of this report a meeting has been organised for 24th January at 10am. Could you please let the school know if you are planning to attend the meeting. If this time and date is not suitable, please contact the school as an alternative date and time can be arranged.