



"Opening doors to the future"

CYNGOR BWRDEISTREF SIROL MERTHYR TUDFIL

MERTHYR TYDFIL COUNTY BOROUGH COUNCIL

GREENFIELD SCHOOL

CHARGING POLICY

Rhiannon Stephens Davies, Head Teacher.
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Carol Conway, Deputy Head – Wellbeing
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‘ Opening Doors To The Future ’

‘ Agor drysau i’r dyfodol ’

Original Completion Date

1/9/15

Author

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MONITORING THE POLICY

This policy will be reviewed bi-annually unless change of circumstances or legislation requires it to be amended earlier.

Signed: Mrs Rhiannon Stephens-Davies

Date: 23/06/2021

Head teacher

Signed:

Date:

Chair of Governors

Review Date

23/06/2021

Author

Mr Wayne Murphy

Our Vision

'To open the doors to the future'

Our Mission Statement

In Greenfield we aim to create a strong sense of belonging within our pupils that extends to our families and local community. We will share in each other's successes and support each other in our aspirations to achieve. Together we will nurture confident, happy and independent pupils who show positive Greenfield values as they continue their journeys into the future.





Aims

- To develop pupils' communication skills
- To use technology to impact positively upon quality of life
- To develop pupils' independence and ability to communicate their choices
- To inspire a love for learning
- To provide a meaningful curriculum for all
- For pupils to value themselves and others
- To try new things and overcome challenges
- To foster a sense of belonging to a community
- For pupils to develop an increasing understanding of their role and responsibilities in life
- To respect the needs and rights of others as a member of our community

We Value

- Communication
- Kindness
- Creativity
- Respect
- Team work
- Well-being
- Innovation
- Manners
- Celebrating success
- Effort

Our vision and values have been developed using the UN Convention on the Rights of the Child (UNCRC) as our guide, to create a safe and inspiring place to learn, where children are respected, their talents are nurtured and they are able to thrive. Our vision and values also compliment the 'Four Purposes of Learning' which underpin Curriculum for Wales. The Four Purposes are the shared vision and aspiration for every child and young person in Wales and support our pupils to become;

Ambitious Capable Learners 	Healthy Confident Individuals 	Enterprising Creative Contributors 	Ethical Informed Citizens 
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Policy on Charging for School Activities

1. Introduction

Section 457 of the Education Act 1996 requires the governing body of any maintained school to adopt a policy on charging and remission arrangements for school activities.

This policy was adopted by the governing body of Greenfield School and will be subject to review every three years.

The principal circumstances in which charging is permissible under the Education Act 1996 are as follows:

2. School Trips

Non Residential – No charge will be levied in respect of school trips that take place during school hours or are a necessary part of the curriculum.

Residential (Essential) – For residential trips which are essential to the National Curriculum, statutory RE or in preparation for accredited examinations, a charge will be levied for board and lodging.

Residential (Non-essential) – For residential trips which are not essential to the National Curriculum, statutory RE or in preparation for prescribed examinations a charge will be levied for board lodging, activities & transport

3. Examinations

The Governing Body reserves the right to levy charges in respect of the following:

- a) Where a parent (or pupil of 18 asks for an examination result to be re-scrutinised and a charge is made by the examining board for this service.
- b) Where a parent (or pupil of 18+) requests copies of scripts from examination boards.
- c) Where the governing body agrees to enter a pupil for an accredited qualification examination for which he or she has not been prepared by the school,
- d) When a parent (or pupil of 18+) requests a second or subsequent re-sit of an examination component.
- e) Where a pupil, with parental agreement, is entered for an examination for a non-accredited qualification
- f) Where a pupil fails, without good reason, to complete the requirements of any public examination (including failure to attend an examination without an approved reason) where the school paid or agreed to pay the entry fee.

The charges levied in a) to f) above will be the cost of the examination entry fee plus appropriate administration costs.

4. Finished Materials

Where a pupil or parent wishes to retain items produced as a result of art, craft and design, or design and technology, a charge may be levied for the cost of the materials used.

5. Music Tuition

The governing body reserves the right to levy charges in respect of individual music tuition, and group tuition up to and including 4 persons, if the teaching is not an essential part of either the national curriculum or an accredited qualification syllabus being followed by the pupil.

6. Activities Outside School Hours

No charge will be made for activities outside school hours that are part of the national curriculum or religious education, or that form an essential part of the syllabus for an accredited qualification. If a pupil is prepared outside school hours for an examination that is not set out in regulations, a charge will be levied for tuition and other costs.

For all other activities outside school hours, the governing body reserves the right to charge up to the cost of the activity.

7. Damage / Loss to Property

The governing body reserves the right to levy a charge in respect of wilful damage, neglect or loss of school property and/or third party property (including premises, furniture, equipment, books or materials), the charge to be the cost of replacement or repair, or such lower cost as the Head teacher may decide.

8. Voluntary Contributions

Where the school cannot levy charges and it is not possible to make these additional activities within the resources ordinarily available to the school, the school may request or invite parents to make a contribution towards the cost of the activity. Pupils will not be treated differently according to whether or not their parents have made any contribution in response to the request or invitation. Where, however, where there are not enough voluntary contributions to make the activity possible, then it will be cancelled.

9. Lettings

Refer to the school's Lettings Policy and the scale of charges determined annually by the Finance Committee.

10. Financial Support (Remissions)

If the parent/guardian of a pupil is in receipt of the following benefits (or their equivalent):

- o Income support
- o Income based jobseekers' allowance
- o Support under Part VI of the Immigration and Asylum Act 1999
- o Child Tax Credit – provided that they do not also receive Working Tax Credit).

the governing body may take the decision to make a part or full contribution to the charges in respect of a pupil, if it feels it is reasonable in the circumstances, in the following matters:

- a) Music tuition
- b) Residential cost of trips
- c) Materials costs for Art and Technology

The extent of any such contribution will be decided by the Head teacher and Chair of Governors.

11. Review

This policy will be subject to review every three years